

1 State of Alaska  
2 Department of Commerce, Community and Economic Development  
3 Division of Corporations, Business and Professional Licensing

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5 BOARD OF MASSAGE THERAPISTS

6  
7 MINUTES OF THE MEETING  
8 March 15, 2021  
9

10 By the authority of AS 08.01.070(2) and AS 08.86.030 and in compliance with the provisions of AS 44.62  
11 Article 6, a scheduled meeting of the Board of Massage Therapists was held via videoconference and at  
12 State Office Bldg., 9<sup>th</sup> Floor, Conference Room A, March 15, 2021  
13

14 **Agenda Item 1 Call to Order/Roll Call:**

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16 The meeting of the Board of Massage Therapists was called to order by David Edwards-Smith, Chair at  
17 2:31 p.m. Members present were:  
18

19 **Board Members present, constituting a quorum:**

20  
21 David Edwards-Smith- Board Chair, Massage Therapist  
22 Jill Motz, Massage Therapist  
23 Kristin Tri, Massage Therapist  
24 Julie Endle, Public Member  
25 VACANT, Massage Therapist  
26

27 **Division Staff present:**

28  
29 Emily Sullivan, Licensing Examiner  
30 Cynthia Spencer, Records and Licensing Supervisor  
31 Jun Maiquis, Regulation Specialist  
32

33 **Public Joining Telephonically**

34  
35 Dawn Dulebohn, Public  
36

37 **Agenda Item 2 Review/Approve Agenda**

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39 The board reviewed the agenda and had no changes to the agenda  
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41 **Agenda Item 3 Ethics Reporting**

42  
43 The Board reviewed the provided ethics information. There were no ethics violations reported.  
44

45 **Agenda Item 4 Regulation Projects - Adoption**

- 46  
47 • 12 AAC 79.110, 79.210, 79.920, 79.930, 79.940  
48

49 Chair David Edwards-Smith greeted the board and stated the purpose of this meeting was to adopt the  
50 public noticed regulations taking into consideration submitted public comments.

51 **In a motion duly made by Julie Endle, to amend 12 AAC 79.930(e) by lowering the**  
52 **establishment registration renewal fee from \$300.00 to \$100.00**

53  
54 The board briefly discussed the establishment registration fee and submitted public comments.

55  
56 Jill Motz stated that \$300.00 renewal fee every two years should not be a problem, as the renewal fee  
57 breaks down into \$150.00 per year. Ms. Endle stated that she still did not agree with the \$300.00  
58 establishment renewal fee. Ms. Motz stated that the fee was the price of doing business.

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60 The board briefly discussed fee options and Ms. Endle asked to amend her initial motion.

61  
62 **In a motion duly made by Julie Endle, to amend 12 AAC 79.930(e) by lowering the**  
63 **establishment registration renewal fee from \$300.00 to \$100.00 based on submitted public**  
64 **comments.**

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66 **Hearing NO second to the motion; the motion failed to be carried.**

67  
68 Kristin Tri stated that the board had talked about this previously and stated that she feels a lot of people  
69 are confused about the difference between this establishment fee versus the license fee massage  
70 therapists pay.

71  
72 The board briefly discussed fee and establishment registration confusion, who is required to register an  
73 establishment and who is not; and agreed to update the frequently asked question (FAQ) website with  
74 clearer information.

75  
76 The board agreed that keeping the establishment registration was very important as it may assist human  
77 trafficking issues and assist in legitimizing the profession.

78  
79 Ms. Motz stated she had limited time for this meeting and requested the board move on.

80  
81 **In a motion made by Jill Motz, seconded by Kristin Tri, and passed unanimously with a roll**  
82 **call vote, it was RESOLVED to ADOPT regulations 12 AAC 79.110, 79.210, 79.920, 79.930,**  
83 **79.940 as written and taking into consideration submitted public comments.**

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85 Chair Edwards-Smith asked the board if they would like further discussion.

86  
87 Ms. Endle stated that based on her review of submitted public comments she noticed that several  
88 individuals thought attending board meetings would become mandatory and they would receive a  
89 continuing education (CE) credit for their attendance. Chair Edwards-Smith agreed with Ms. Endle and  
90 stated that mandatory attendance was not a requirement; licensees may attend board meeting and  
91 could obtain CE for their attendance. Chair Edwards-Smith stated that he felt communicating with  
92 licensees was the best fix and that he will write a clear and concise FAQ that addresses attending board  
93 meetings and obtaining CE which would also be emailed to licensees.

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95 Chair Edwards-Smith asked if the board would like any further discussion; hearing none, Chair Edwards-  
96 Smith requested a roll call vote.

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**Roll Call Vote**

NAME	YES	NO	ABSTAIN	Not in attendance
David Edwards-Smith	X			
Julie Endle	X			
Jill Motz	X			
Kristin Tri	X			

**THE MOTION PASSED BY A MAJORITY VOTE.**

**Agenda Item 5 Adjourn**

Ms. Tri asked if Ms. Spencer could assist her with OnBoard issues. Ms. Spencer stated she would call Ms. Tri in a few minutes.

Hearing nothing further, Chair David Edwards-Smith adjourned the meeting and the record ended at 3:20 p.m.

Respectfully submitted:

DocuSigned by:



Cynthia Spencer, Records & Licensing Supervisor

Approved:

DocuSigned by:



David Edwards-Smith, Chairperson  
Board of Massage Therapists

Date: 6/23/2021